Quotation Notice

Sub: Inviting Quotation for "Purchase of IT Hardware materials for MMRDA Head Office and Delhi Office MMRDA".

Ref.: - Quotation No. MMRDA/IT Cell/SM/2026/32.

MMRDA invites quotations from agencies for Purchase of IT Hardware materials for MMRDA Head Office and Delhi Office MMRDA. The interested Supplier/ Agency may submit their technical and financial bid documents in prescribed format in sealed envelope at IT Cell, 5th Floor, B Wing, Old MMRDA Bldg., behind Family Court, BKC, Bandra East, Mumbai – 400051. The details are as follows,

Sr. No	Description	Unit	Qty
1	Laptop - Processor- intel core Ultra 7, RAM- 16 GB, Storage- 1TB SSD, Windows 11 Professional, Screen size- 14"	Nos.	1
2	A4 Multifunction Printer - Print, Copy and Scan, Two-Sided printing, 33 to 35 ppm, Wi-Fi	Nos.	1
3	All in One Desktop - Processor- intel core Ultra 7, RAM- 32 GB, Storage- 1TB SSD, Windows 11 Professional, Screen size- 23.8"	Nos.	1
4	External Hard Disk - 6 TB, Portable, plug n play to system	Nos.	2
5	External Hard Disk - 2 TB, Portable, plug n play to system	Nos.	2
6	Internal SSD for desktop - 2 TB, SATA SSD	Nos.	1

TERMS & CONDITIONS:

1. Bidder should be the provide the material mentioned in Sr. No. 1 & 2 at Maharashtra Sadan, Copernicus Marg, New Delhi 110001.
2. Balance material mentioned in Sr. No. 3 to 6 shall be deliver at MMRDA Office.
3. Bidder is directed to collect quotation documents from this office mentioned below and fill up the required information. Bidder shall submit the quotations with signed and stamp of authorised signatory, the quotation in sealed envelope shall be submitted at below address on or before **25/11/2026**.

Sr. No.	Quotation Stage	Date and time	details
1	Publishing date	18/11/2026	-
2	Quotation Document collection	From 18th November to 23rd November 2026 up to 5 PM	Address: IT Cell, 5th Floor, B Wing, Old MMRDA Bldg., behind Family Court, BKC, Bandra East, Mumbai – 400051.
3	Document Submission	25th November 2026 up to 5 PM	Sealed quotation submit to above address
4	Bid Opening date	Will be communicated through mail	

For any queries mail to: mmrda.itcell@mailmmrda.maharashtra.gov.in

Date: 18/11/2026

Sd/-
Systems Manager
IT Cell/MMRDA

PROFORMA FOR TECHNICAL BID

Purchase of IT Hardware materials for MMRDA Office and Delhi Office MMRDA.

Ref.: - Quotation No. MMRDA/IT Cell/SM/2026/32

(PART - I)

Sr. No.	Particulars	To be filled in by the tenderer
1.	Name of the Agency	
2.	Date of establishment of the agency	
3.	Detailed office address of the Agency with Office Telephone Number and Mobile Number and name of the contact person	
4.	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of all certificates of registration to be enclosed).	
5.	PAN/TAN Number (copy to be enclosed).	
6.	GST Registration certificate (copy to be enclosed).	
7.	Non-Blacklisting Certificate on Company Letterhead. (copy to be enclosed).	

Place:
Date:

Signature of the Bidder
with Office Seal

FORMAT OF FINANCIAL BID
Ref.: - Quotation No. MMRDA/IT Cell/SM/2026/32
(Part - II)

Name of the Firm:
.....

Quotation for "**Purchase of IT Hardware materials for MMRDA Office and Delhi Office MMRDA".**

Sr. No.	Description	Unit	Qty.	Unit Rate Incl. GST (Rs.)	Total Cost
1	Laptop - Processor- intel core Ultra 7, RAM- 16 GB, Storage- 1TB SSD, Windows 11 Professional, Screen size- 14"	Nos.	1		
2	A4 Multifunction Printer - Print, Copy and Scan, Two-Sided printing, 33 to 35 ppm, Wi-Fi	Nos.	1		
3	All in One Desktop - Processor- intel core Ultra 7, RAM- 32 GB, Storage- 1TB SSD, Windows 11 Professional, Screen size- 23.8"	Nos.	1		
4	External Hard Disk - 6 TB, Portable, plug n play to system	Nos.	2		
5	External Hard Disk - 2 TB, Portable, plug n play to system	Nos.	2		
6	Internal SSD for desktop - 2 TB, SATA SSD	Nos.	1		

1. We agree to supply the above-mentioned materials in accordance with technical specification for a total contract price of ..... (in words Rupees ....) Including GST.
2. We also agree and abide with the terms and conditions stipulated in the bid document.
3. GST will be paid extra as per the prevailing rates.

(Signature of Bidder with Seal)

Name:

Designation:

Contact No.:

Date:

Address: